



ST CUTHBERT'S
— CATHOLIC HIGH SCHOOL —

RETURN TO SCHOOL PLAN
March 2021

Introduction

This document has been produced to outline the intended plan for the return to school in the week beginning Monday 8th March 2021. In order to ensure that all pupils are tested before they return to the classroom, we have developed a staggered return plan. Testing can only take place with consent. If a parent/carer does not consent to his/her son being tested, we cannot offer a Lateral Flow Test. We have also made some changes to our Covid-19 Plan and approach.

The zone/areas in school for each year group have undergone minor revisions, but remain largely unchanged. Signage has been improved and each year group has been allocated a colour (see below). Years 12 & 13 have been combined into one zone/bubble so that Sixth Form students may access all Sixth Form facilities. The Sixth Form Café will also be reopened.

Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
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Information about Lateral Flow Testing

The DfE Guidance to schools states:

“Rapid testing using Lateral Flow Devices (LFD)s will support the return to face-to-face education by helping to identify people who are infectious but do not have any coronavirus (COVID-19) symptoms. For secondary school staff and pupils we are moving to a home testing model (for pupils, following the first 3 onsite tests). The lateral flow devices used have received regulatory approval from the MHRA for self use. Home test kits will be available for all staff on return. Once pupils have been tested 3 times at school, they will be provided with home test kits for regular testing. Testing remains voluntary but strongly encouraged.”

We have drawn up a plan in order to facilitate the required three in school (on site) tests.

When does my son return to school? When will he receive his first test?

The table below sets out the arrangements for the **first Lateral Flow Test** for each year group.

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
My son will receive his first lateral flow test on...	Tuesday 9 th March	Wednesday 10 th March	Tuesday 9 th March	Monday 8 th March	Friday 5 th March	Monday 8 th March	Monday 8 th March
After the test my son will...	remain in school and return to	remain in school and return to	go home and result will be	go home and result will be	go home and result will be	go home and result will be	go home and result will be

	lessons after test result is given.	lessons after test result is given.	communicated by phone if positive.	communicated by phone if positive.	communicated by phone if positive.	communicated by phone if positive.	communicated by phone if positive.
My son will return to classroom lessons on...	Tuesday 9 th March	Wednesday 10 th March	Wednesday 10 th March	Tuesday 9 th March	Monday 8 th March	Tuesday 9 th March	Tuesday 9 th March

Further details for each year group

The table below sets out the specific times for each Form Class / House in order to facilitate testing in a 'socially distanced' way.

Year Group	Day/Date	House	Arrival Time	Arrival via	After test
7	Tuesday 9 th March morning	St Aidan	8.45am	Fox & Hounds Entrance	remain in school and return to lessons after test result is given.
		St Bede	9.30am		
		St Hild	10.15am		
		St Oswald	11.00am		
8	Wednesday 10 th March morning	St Aidan	8.45am	Fox & Hounds Entrance	remain in school and return to lessons after test result is given.
		St Bede	9.30am		
		St Hild	10.15am		
		St Oswald	11.00am		
9	Tuesday 9 th March afternoon	St Aidan	12.30pm	Fox & Hounds Entrance	go home and result will be communicated by phone if positive. Start in class lessons on Wednesday 10 th March
		St Bede	1.15pm		
		St Hild	2.00pm		
		St Oswald	2.45pm		

10	Monday 8 th March afternoon	St Aidan	12.30pm	Fox & Hounds Entrance	go home and result will be communicated by phone if positive. Start in class lessons on Tuesday 9 th March.
		St Bede	1.15pm		
		St Hild	2.00pm		
		St Oswald	2.45pm		
11	Friday 5 th March morning/afternoon	St Aidan	11.00am	Fox & Hounds Entrance	go home and result will be communicated by phone if positive. Start in class lessons on Monday 8 th March
		St Bede	11.45am		
		St Hild	12.30pm		
		St Oswald	1.45pm		
12	Monday 8 th March morning	all students	10.00am	Fox & Hounds Entrance	go home and result will be communicated by phone if positive. Start in class lessons on Tuesday 9 th March.
13	Monday 8 th March morning	all students	8.45am	Fox & Hounds Entrance	go home and result will be communicated by phone if positive. Start in class lessons on Tuesday 9 th March.

Should my son wear his uniform when he attends for his Lateral Flow Test?

All pupils should wear uniform when coming into school for the Lateral Flow Test.

What if I do not want him to be tested?

If you do not consent to your son taking a Lateral Flow Test he should return to in class lessons as set in the 'after the test' column in the table above.

What if I want my son to be tested but I have not completed the form?

If you wish your son to be tested, you must complete the consent form. Unfortunately, we will not be able to facilitate testing where the form has not been completed.

What if my son tests positive for Covid-19?

The DfE Guidance to schools states:

“If anyone tests positive whilst not experiencing symptoms but develop symptoms during the isolation period, they must restart the 10-day isolation period from the day they developed symptoms. In non-residential schools, if a pupil displays coronavirus (COVID-19) symptoms, or has a positive test, while at their school they should avoid using public transport and, wherever possible, be collected by a member of their family or household. In exceptional circumstances, if parents or carers cannot arrange to have their child collected, if age-appropriate and safe to do so the child should walk, cycle or scoot home following a positive test result. If this is not possible, alternative arrangements may need to be organised by the school. The local authority may be able to help source a suitable vehicle which would provide appropriate protection for the driver, who must be made aware that the individual has tested positive or is displaying symptoms.”

Extract from Page 9/10 of Schools coronavirus (Covid-19) operational guidance

If a pupil is awaiting collection:

- they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the pupil, with appropriate adult supervision if required
- a window should be opened for fresh air ventilation if it is safe to do so
- if it is not possible to isolate them, move them to an area which is at least two metres away from other people
- if they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible – the bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else
- personal protective equipment (PPE) must be worn by staff caring for the pupil while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs) – more information on PPE use can be found in the safe working in education, childcare and children’s social care settings guidance

What are the arrangements for the second and third Lateral Flow Tests?

Lateral Flow Tests will take place as set out below. For the second and third tests pupils will be tested during timetabled lessons.

	1		2		3		4		5		6		7		8		9		10		11		12		13		14		
Day	Friday		Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		
Date	5 th March		6 th March		7 th March		8 th March		9 th March		10 th March		11 th March		12 th March		13 th March		14 th March		15 th March		16 th March		17 th March		18 th March		
AM/PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	AM	PM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	AM	PM	
Year 7									✓						✓											✓			
Year 8											✓									✓								✓	
Year 9										✓						✓										✓			
Year 10								✓							✓											✓			

Year 11	✓									✓										✓										
Year 12					✓																			✓						
Year 13					✓																			✓						

What other measures are in place in school?

The Year Group Zones/Bubbles are in place. The staggered entrance and exit times also remain in place. Hand sanitising stations and the provision of hand sanitiser in all lessons remains in place. Social distancing markers and guidance also remain in place.

Will my son still be able to attend as a Key Worker pupil?

If during lockdown, your son has been accessing school, he can continue to do so, until his Year Group returns to 'normal' classes. On Monday 8th March & Tuesday 9th March pupils accessing Key Worker classes, should enter school via the Quad Gate to avoid mixing with the Year 11 bubble.

What about Teams lessons during the Lateral Flow Testing?

Monday 8th March and Tuesday 9th March will be 'screen-free' days, so that staff are able to support the Lateral Flow Testing arrangements. Year Groups who return to classes on these days will have lessons as 'normal'.

What are the arrangements for lunch time?

From Monday 8th March 2021 we will be **reopening the school Dining Room**. In order to accommodate this, the lunch times will be split. Years 10-13 will have lunch at the normal time: 12.15pm-12.50pm. Year 7-9 will have lunch at a later time: 12.55pm – 1.30pm. The times of the school day are set out below. Please note that all hot meals will need to be ordered and paid for in advance. Further details about the dining arrangements will be shared in this week's Families Update.

	Start of Day	1	2	Break	3	4	Lunch	4	5	End of Day
Year 7	8.30am	9.05am	10.05am	11.05am	11.15am	12.15pm	12.55pm	1.30pm	1.55pm	2.50pm
Year 8	8.50am	9.05am	10.05am	11.05am	11.15am	12.15pm	12.55pm	1.30pm	1.55pm	2.55pm
Year 9	8.30am	9.05am	10.05am	11.05am	11.15am	12.15pm	12.55pm	1.30pm	1.55pm	3.00pm

	Arrival Time	1	2	Break	3	Lunch	4	5	End of Day
Year 10	8.40am	9.05am	10.05am	11.05am	11.15am	12.15pm	12.50pm	1.55pm	3.00pm
Year 11	8.40am	9.05am	10.05am	11.05am	11.15am	12.15pm	12.50pm	1.55pm	3.00pm
Year 12	8.50am	9.05am	10.05am	11.05am	11.15am	12.15pm	12.50pm	1.55pm	end of curriculum time
Year 13	8.50am	9.05am	10.05am	11.05am	11.15am	12.15pm	12.50pm	1.55pm	end of curriculum time

What are the arrangements for home time?

The arrangements for home time remain unchanged and as set out in the table above.

What if my son is late for school?

Your son is required to attend school and to be punctual. Start times are already staggered and set out in the table below. Any pupil arriving after that time must report to Student Reception. Any pupil arriving late without a reasonable excuse will be required to make up the missed time after school.

What if I do not want to send my son to school?

Attendance: School attendance will be mandatory for all pupils from 8 March. The usual rules on school attendance apply, including:

- parents' duty to secure their child's regular attendance at school (where the child is a registered pupil at school and they are of compulsory school age)
- the ability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct

Pupils and families who are anxious about attending school: It is likely that some pupils, parents and households may be reluctant or anxious about attending school. This may include pupils who:

- have themselves been shielding previously but have been advised they no longer need to shield
- live in a household where someone is clinically vulnerable (CV) or CEV (including young carers)

- *are concerned about the possible increased risks from coronavirus (COVID19) such as those who have certain conditions such as obesity and diabetes*

Extract from page 32/34 of Schools coronavirus (Covid-19) operational guidance

The school's attendance procedures remain unchanged. Please ensure that your son arrives on time for school each day. If for any reason your son cannot attend school, please notify the school office in the usual way.

What are the arrangements for PE?

All lessons, including Physical Education, will take place according to your son's timetable. Appropriate arrangements have been made to ensure that the changing rooms and equipment used are 'Covid secure' and sanitised between use as they were upon September reopening.

Does my son have to wear a face covering/mask?

"Where pupils in year 7 (which would be children who were aged 11 on 31 August 2020) and above are educated, we recommend that face coverings should be worn by adults and pupils when moving around the premises, outside of classrooms, such as in corridors and communal areas where social distancing cannot easily be maintained. Face coverings do not need to be worn by pupils when outdoors on the premises.

In addition, we now also recommend in those schools, that face coverings should be worn in classrooms or during activities unless social distancing can be maintained. This does not apply in situations where wearing a face covering would impact on the ability to take part in exercise or strenuous activity, for example in PE lessons. In primary schools, we recommend that face coverings should be worn by staff and adult visitors in situations where social distancing between adults is not possible (for example, when moving around in corridors and communal areas). Children in primary school do not need to wear a face covering. We are taking this additional precautionary measure for a limited time during this period of high coronavirus (COVID-19) prevalence in the community. These measures will be in place until Easter. As with all measures, we will keep it under review and update guidance at that point."

Extract from page 11/12 of Schools coronavirus (Covid-19) operational guidance

Pupils should therefore wear a face covering when moving around the school. They are also advised to wear a face covering in the classroom as set out above. Some teachers may choose to wear face coverings in a classroom. However, due to the socially distanced set up of classrooms this is not required. Pupils **must** bring a face covering/mask to school each day unless they are exempted. If your son is exempt from wearing a face mask/covering please contact your son's Head of House to confirm this. Pupils exempt from wearing face masks will be given a hidden disabilities sunflower lanyard.

What about self-isolation and/or shielding?

"Self-isolation and shielding: a small number of pupils will still be unable to attend in line with public health advice to self-isolate because they:

- *have symptoms or have had a positive test result*
- *live with someone who has symptoms or has tested positive and are a household contact*

- are a close contact of someone who has coronavirus (COVID-19)

We know from growing evidence that many children identified at the start of the pandemic as clinically extremely vulnerable (CEV) are not at increased risk of serious outcomes from coronavirus (COVID-19) and children are gradually being removed from the shielding patient list (SPL) as appropriate, following review with a 33 clinician. The advice for pupils who have been confirmed as clinically extremely vulnerable is to shield and stay at home as much as possible until further notice. They are advised not to attend school while shielding advice applies nationally. All 16 to 18 year olds with underlying health conditions which put them at higher risk of serious disease and mortality will be offered a vaccine in priority group 6 of the vaccination programme. At present, these children should continue to shield, and self-isolate if they have symptoms or are identified as a close contact of a positive case, even if they have been vaccinated."

Extract from page 32/33 of Schools coronavirus (Covid-19) operational guidance

Year Group Plan

Year	Access/Exit to school	Teaching/Break out space	Access/Exit to block	Toilets	Start of day	Departure time
7	Fox & Hounds	Upper Volta/MUGA	Fire escape far end	Upper Volta	8:30	2:50
8	Fox & Hounds	Lower Volta/Behind Volta	Front doors	Lower Volta	8:50	2:55
9	Quad gate	Maths/MUGA & Field	Fire exit & other Maths entrance	Next to Dining room access via Maths fire exit	8:30	3:00
10	Fox & Hounds	Humanities plus two/Yard	Fire exit next to KS office, around chapel	Next to Computer Science	8:40	3:00
11	Gretna Road Gate	RE and History/MUGA & Field	Access to RE/History from main student gate	Opposite Aidan office	8:40	3:00
12 13	Main Reception	Business /Common room Bede Block/Study room	Main Reception	Common room Top floor	8:50	When curriculum time ends

The Sixth Form (Years 12 & 13) will now form 'one bubble' so that all Sixth Form Students can access the Sixth Form Common Room and Study Room. The Sixth Form Café will also be open during lunch time offering hot food and drink to the Sixth Form students. It is important that, appropriate to their age and maturity, Sixth Form students exercise appropriate distancing and sanitising measures in order to minimise any possible infection transmission.

✓	x
Please do...	Please don't...
<ul style="list-style-type: none"> ▪ follow the improved signage over the building. ▪ bring a face mask to school every day and wear it whilst moving around the bubble area. Face masks can be removed in lessons. ▪ follow our usual expectations regarding, uniform, equipment and appearance (the updated guidance suggests that there is no need to wash your uniform more than usual) ▪ only enter and exit the school via the allocated entrance/exit to avoid any possible mixing of bubbles ▪ be reassured that you will follow the same broad and balanced curriculum ▪ return with a 'can do' positive attitude so that you can make the most of the remaining weeks of the academic year ▪ sanitise your hands regularly 	<ul style="list-style-type: none"> ▪ arrive too early for school, we will be following the staggered times, so it is important that you are not too early ▪ expect to share or borrow equipment as this will not be possible. ▪ forget your face mask ▪ forget to sanitise your hands ▪ forget to wear a cycling helmet if you are cycling to school ▪ don't line up on entry – you will go straight to your Form Room

Questions and/or queries?

If you have any questions and/or queries about the information in this document or require any further points of clarification, please do not hesitate to contact your son's Head of House in the first instance.

